

Community Fund Grant Applications

Summary:

To consider grant applications to the Council's Community Fund Grant Scheme received by 31 December 2015.

Portfolio: Cllr Josephine Hawkins (Corporate)

Date Signed Off: 16 February 2016

Wards Affected: All

Recommendation

The Executive is asked to consider awarding a grant to the applicants from the Council's Community Fund Grant Scheme.

1. Resource Implications

- 1.1 The Council has its own Community Fund from which it provides grants of up to £25,000 to assist local 'not for profit organisations' with the delivery of community projects. Total project costs of up to £2,000 can attract 75% funding and total project costs over £2,001 can attract up to 50% funding from the scheme.
- 1.2 There are two submission deadlines each year namely 30 June and the 31 December. This report includes the applications received by 31 December 2015.
- 1.3 Nine applications have been made to the Community Fund Grant Scheme in this round. An analysis of each of the bids is included in Annex A.
- 1.4 The Member Panel met on 16 February 2016. Of the nine bids that were submitted six bids were supported and the summary information is included in Annex B. Three bids were discounted as set out in Annex C. One application relates to a Surrey Community Building Grant which is explained further in paragraph 3.1.
- 1.5 The total amount requested from all nine applications total £73,503.92. However, Officers are recommending a total spend of £45,838.60 at this meeting. No payments are made until after evidence is submitted that the work is completed.

2. Additional Information

- 2.1 To qualify for a grant from the Community Fund, applications must meet the Council's objectives from our 2020 Strategy and must demonstrate a benefit to the local community. All awards are made at the discretion of the Executive. Each of the applicants is a not for profit

organisation. Each project recommended for a grant must be well planned with a sound financial basis.

- 2.2 Feedback is given to each applicant as to why their bid was rejected and support is offered to re-submit bids. Reasons why these were not valid usually include: not meeting the 2020 Strategy objectives; lack of a sound business case; the project is already underway; or there has been a lack of supporting information which is required to allow the bids to be properly assessed.
- 2.3 Information on the Community Fund Grant scheme is provided on the Council's website and articles are regularly published in the Council's Heathscene magazine promoting recent successful awards. The scheme is further promoted by Voluntary Support North Surrey to ensure greater involvement and wider representation from voluntary groups in the Borough.
- 2.4 All decisions on grant awards rest with the Executive. The Executive can also add conditions to the awarding of any grants as it sees fit.

3. Surrey Community Buildings Grants Scheme

- 3.1 The Surrey Community Buildings Grant Scheme is managed by Surrey Community Action on behalf of Surrey County Council. Surrey Heath Borough Council has agreed to be part of the scheme whereby applicants can apply to both the Borough Council and County Council for three-way, equal match funding for the same project. The application from Bisley Village Hall included in this report is also an application to Surrey Community Action/Surrey County Council for an equal amount towards their project.

4. Options

- 4.1 The Executive has the option to;
 - i. Fund the organisations in line with the proposed amount in Annex B;
 - ii. Fund the organisations to a greater or lesser amount of their requested sum;
 - iii. Not fund the organisations.

5. Proposals

- 5.1 It is proposed that the Executive agree the proposed awards set out in Annex B from the Community Fund Grant Scheme.

6. Corporate Objectives and Key Priorities

6.1 The funding of voluntary organisations allows the Council to meet its objectives to:

- Work in partnership with local organisations to provide support to the community and diverse open space and recreation facilities.
- Understanding and supporting local voluntary groups.
- Significantly contribute to civic pride through the provision of events and green spaces.
- Work in partnership with the voluntary and third sector to extend opportunities in the Borough.
- Encouraging greater involvement from local clubs and organisations including volunteering.

7. Equalities Impact

7.1 The Community Grant Fund has been equality impact assessed.

Annexes	Annex A – Summary of Bids Annex B – Proposed Grant Awards Annex C – Discounted Applications
Background Papers	Application Forms
Author/Contact Details	Sarah Groom, Transformation Team Manager 01276 707263
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Consultations, Implications and Issues Addressed

Resources	Required	Consulted
Revenue	N/A	
Capital	✓	✓
Human Resources	N/A	
Asset Management	N/A	
IT	N/A	

Other Issues	Required	Consulted
Corporate Objectives & Key Priorities	✓	✓
Policy Framework		
Legal		
Governance		
Sustainability		
Risk Management		
Equalities Impact Assessment	✓	✓
Community Safety		
Human Rights		
Consultation		
P R & Marketing	✓	✓

ANNEX A – Summary of Bids

Applicant: Bisley Village Hall

Project: To fit a new floor and kitchen.

Grant requested: £15,540

Project cost: £46,622

Bisley Village hall is an established community facility located in the centre of the village. It is well used and supported by the community, and has an active volunteer management group. The centre is home to 15 local organisations which include the pre-school nursery, day centre, and many others.

Part of the hall, where the kitchen is located dates back to the 18th century where at that time foundations were not required. This has caused problems with the corner of the kitchen sinking noticeably over a short period of time. From an independent surveyors report commissioned in September 2015, this suggested that the joists under the floor were in dangerous condition due to the rot caused by rising damp. The kitchen has been made safe and the company that originally treated the underfloor area in 2003 are returning to carry out the remedial work as part of the original guarantee. The council is asked to support the centre in replacing the kitchen and the flooring, and this application is considered as part of the Surrey Community Buildings Grant scheme, whereby each partner is asked to contribute 33.3% of the costs. This application will also be considered by Surrey County Council in March 2016, and the remaining costs will be provided by the applicant. The hall operated at a deficit in 2014/15 of £13k and it has a bank balance of £26k.

Recommendation: To award a grant of £15,540, subject to the match funding by SCC and the applicant, under the Surrey Community Buildings Grant Scheme.

Applicant: Camberley Rugby Football Club

Project: To extend the existing club house to add additional changing room facilities for ladies and girls teams.

Grant requested: £20,000

Project cost: £55,000

Camberley Rugby Football Club was formed in 1931. The present playing membership number is around 650 and it has recently expanded by offering this sport to girls, it now has 3 teams for girls at Under 13, 15 and 18. The club has an existing loan for the club house buildings which is being repaid. A new 25 year lease is currently being agreed.

The project will provide the additional changing facilities required to enable the club to expand and succeed locally. The club will contribute a minimum of £10,000 of its own funding, has received £5,000 from Surrey County Council Member Allocations and has applied to Biffa. It also has a fundraiser scheduled in March at which it anticipates to raise the difference. Planning consent for this project was granted in October 2015. The club has operated over the past 2 years by making a small deficit. It has reserves of £254,000 at 30 April 2015 which are fixed assets that will need to be sold to release the cash.

Recommendation: To award a grant of £10,000 subject to the Council approval of the Club's Women and Girls Rugby Development Plan.

Applicant: Chobham Burymead Football Club

Project: To replace the windows on the east side of the building adding anti vandal screens, plus the security doors with crash bars to comply with new fire regulations, to replace the existing moveable goals and the line marker.

Grant requested: £6,000

Project cost: £11,891.60

Chobham football club was established in the 1920's and have played within the boundary of the existing recreation ground since then. They merged with Burymead four years ago and the volunteers and the management group devised an action plan to develop the club and its facilities and have worked diligently since then to improve these. Since 2014 considerable works have taken place which consists of: replacement of broken sanitary fittings; renewal of the gas boiler, the tables and chairs relocated; the kitchen and bar and installed; new ICT equipment and a TV.

Other funding has provided the replacement windows and shutters on the west side of the building which faces the pitch.

The membership numbers are around 150 per week in season and with the improvements this is estimated to increase to around 200 per week. The club is a separate entity to Chobham Parish Council and Chobham Recreation Ground Charity and in 2013 the applicant entered in to a 7 year full repairing lease for the club house until 2020. Written confirmation from the landlord confirms that a further 7 year lease period will be available subject to the present terms being adhered to. The Club pay £3,000 per annum rent.

Recommendation: To award a grant of £3597.60 (to fund the replacement of the security doors).

Applicant: Frimley Cricket Club

Project: To replace the existing boiler that is almost 40 years old and to provide a new fence to deter vandalism on the pavilion roof.

Grant requested: £6,201

Project cost: £ 12,402

The club has a membership of up to 300 people, comprising of both adults and junior teams, they were amongst the first to offer cricket to those who are visually impaired. The club has a 2020 vision which focuses upon making Frimley the club of choice for local people by 2020 to celebrate its bi-centenary.

The present pavilion was built in 1980 and originally shared with Frimley Town Football club until 2009. The cricket club took over at this time and has recently entered in to a 25 year lease agreement with the council. The club improved the facilities in 2014 with new practice nets (with funding from this

scheme) and in 2015 new windows and doors. It is hoped with the further improvements that the membership will increase by a minimum of 25%.

Recommendation: To award a grant of £6,201.

Applicant: Woking Hospice

Project: To provide the fixed equipment required for a new in-patient bedroom that will benefit the local community with a life limiting illness.

Grant requested: £17,617

Project cost: £9.4million

Each year the Woking and Sam Beare Hospices support almost 400 people from the local community which they serve. Their combined area covers of Woking, Guildford, Surrey Heath, Runnymede, Spelthorne and Elmbridge. The hospice is creating a new 20 bed in-patient unit at the new Woking location. This will provide improved inpatient care all on one site which will lead to future savings of around £500,000p.a.

The grant sought is seeking to provide the equipment for one of the new bedrooms, which consists of en-suite facilities (£5,415), overhead hoist system (£5,993), clinical hand wash basin (£5,415), privacy curtain tracking (£563), dispensers and noticeboard (£231). Surrey Heath does not have a hospice provision within the borough; our community tend to access the services from Woking or Phyllis Tuckwell Hospices. The numbers of patients from Surrey Heath who use the Woking Hospice are estimated to be 200 per annum for the various support services, with 56 receiving the community nursing palliative care service.

Woking Hospice has operated with a deficit of £0.978m as at 31 March 2015, compared to the surplus of £1.197m as at 31 March 2014. The deficit mainly arose from costs relating to this project. The charity has unrestricted reserves of £4.4m and a loan of £2.2m loan from Woking Borough Council.

Recommendation: To award a grant of £10,000 as a contribution to this project.

Applicant: Surrey Satro

Project: To provide new tools for the mobile construction classroom.

Grant requested: £1,655.25

Project cost: £2,207

Surrey SATRO is an educational charity working with young people in the South East England for over 30 years. Their aim is to inspire and enthuse young people of all abilities about the world of work and in particular in the science, technology, engineering and maths (STEM) skills. This is achieved with schools, colleges and the business community to deliver practical hands-on programmes that engage young people of all abilities.

SATRO has 5 mobile construction classrooms which visit schools in Surrey and Hampshire delivering training to students. The applicant seeks to replace the tools in one of the mobile classrooms, as they are worn out. The service

has supported 350 students in 30 schools. The only school that has benefitted from this in Surrey Heath is Carwarden House School, whereby 10 students have used these facilities.

Recommendation: To award a grant of £500 on the basis of the proportionate benefit to Surrey Heath.

Applicant: British Red Cross

Project: To contribute towards the Camberley theatre costs associated with hosting the Red Cross 'Make your Move' event on the 25 June 2016.

Grant requested: £1,278

Project cost: £4,077.95

This event is open to children and young people aged between 4-18 years, and is promoted in primary, secondary, special schools, colleges, youth dance and local disabled groups to enable inclusivity of the event. The groups must choreograph a routine that reflects an aspect of the humanitarian work of the Red Cross.

The 2015 event raised £5,027 from Camberley Theatre and this contributed towards the applicant delivering services to Frimley Park Hospital with the support and home service that helps isolated people to leave hospital, teaching first aid to vulnerable groups, emergency response of local fires or flooding and the loan of mobility equipment such as wheelchairs, crutches, and zimmer frames. The British Red Cross charity held free reserves of £35.6m as at 31 December 2014.

Recommendation: To decline the application on the basis of the reserve levels.

Applicant: Crossroads Care Surrey

Project: To undertake bespoke dementia training of the 70 carer support staff that operate within Surrey Heath.

**Grant requested: £3,254.92
£6,509.84**

Project cost:

Crossroads provides support to the unpaid carers within Surrey. This is achieved by providing a fully trained Carer Support Worker to take over their responsibility in a one to one setting at home or a group setting in a communal facility. The carer support workers are employees of Crossroads Surrey. At present 32 families are receiving this support and 18 of these has someone with dementia. There are 34 families on a waiting list.

The project costs comprise of £5,410.56 to pay the staff for their time to undertake the training, £263.28 for management staff cost and £836.00 for external training costs. The applicant has generated a deficit from its operations within 2014/15 of £228,000 and £50,000 in the previous year. The main reason for the increase in the deficit appear to be approx. £100,000 reduction in income from services provided and an £100,000 increase in care attendance costs. Crossroads have unrestricted reserves of £987,000 as at 31/3/15.

Recommendation: To decline the application on the basis of the reserve levels.

Applicant: R-U-Able

Project: To provide free, sports specific taster sessions in swimming, boccia and cycling and to develop the marketing and website.

Grant requested: £1,406

Project cost: £1,875

R-U-Able is a charity based in Camberley that aims to improve the lives of adults with learning difficulties, their friends and families regardless of their ability or needs. Using the taster sessions it is hoped that this will lead to more permanent regular opportunities through encouraging volunteers to be buddies, and sports coaches. The local programmes will be offered from the Arena Leisure Centre and Kings International College. The assistance of volunteers will minimise future costs beyond the taster sessions. The aim is to double the number of users to 50 throughout 2016.

Unfortunately, the applicant has not supplied sufficient information to verify the project costs.

Recommendation: To decline the grant due to insufficient information, inviting re-application in June 2016.

ANNEX B – Proposed Grant Awards

Organisation	Project Details	Full Project Cost £	Amount Requested £	Amount Proposed £
Bisley Village Hall	To fit a new kitchen floor and kitchen.	46,622	15,540	15,540
Camberley Rugby Football Club	To extend the existing club house to add additional changing room facilities for ladies and girls teams.	55,000	20,000	10,000
Chobham Burymead Football Club	To replace the windows on the east side of the building adding anti vandal screens for security, plus the security doors with crash bars to comply with new fire regulations, to replace the existing moveable goals and the line marker.	11,892	6,000	3,597.60
Frimley Cricket Club	To replace the existing boiler that is almost 40 years old and to provide a new fence to deter vandalism on the pavilion roof.	12,402	6,201	£6,201
Surrey SATRO	To provide new tools for the mobile construction classroom.	2,207	1,655.25	500
Woking Hospice	To provide the fixed equipment required for a	9.4million	17,617	10,000

	new in-patient bedroom that will benefit the local community with a life limiting illness.			
TOTAL			67,013.25	45,838.60

ANNEX C – Discounted Applications

Applicant	Project	Amount Requested £	Reason for Rejection
British Red Cross	To contribute towards the Camberley theatre costs associated with hosting the Red Cross 'Make your Move' event on the 25th June 2016.	1,278	To decline the application on the basis of the reserve levels.
Crossroads Care Surrey	To undertake bespoke dementia training of the 70 carer support staff that operate within Surrey Heath.	3,254.92	To decline the application on the basis of the reserve levels.
R-U-Able	To provide free, sports specific taster sessions in swimming, boccia and cycling and to develop the marketing and website.	1,406	The applicant has not supplied sufficient information to verify the project costs.
TOTAL		5,938.92	